

Maybury Primary School Nursery Handbook



Believe. Achieve. Succeed.



Welcome

A very warm welcome to Maybury Primary School

Your child's first setting is often the first big decision parents have to make concerning their child's education. We fully understand how momentous this process can be, and how much time and thought is invested to ensure the right decision.



Maybury Primary School is a caring, friendly and supportive school with learning at its heart. It is an environment in which our children flourish through investigation, exploration, reflection and enquiry, and as a result achieve their potential. Our values-based ethos, partnered with a love of learning, ensures our children succeed whilst having fun. Our emphasis is placed on providing an inclusive, personalised, creative curriculum full of awe and wonder, tailored to meet the needs of our children; a curriculum steered by children and led by professionals. It encompasses indoor and outdoor learning opportunities as well as making full use of the wider world in which we live.

At Maybury Primary School we see education as a dynamic process which cannot be split into "home" and "school", since the influence of one will always reflect on the other. As such it is essential that parents and staff work together, and that a partnership is formed which will foster an atmosphere of mutual trust, common aims and clear intention. We consider our relationship with parents as one of our greatest assets and actively promote parental involvement in the life of the school. We believe that learning continues before and after school and this is reflected in our motto "Everyone is a learner and every experience is a learning opportunity".

We are very proud of our school and hope that our children leave as independent enquirers, creative thinkers, and reflective learners that will enable them to become responsible citizens and confident individuals within a diverse society.

This handbook seeks to outline the core values and priorities of our school and will serve as the first building block in our partnership with you and your child. We hope it gives you an insight into our school, but please feel free to contact us with any further questions you may have.

With warm wishes

Mrs A Merritt
Headteacher





Maybury Primary School

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Mission Statement

Mission

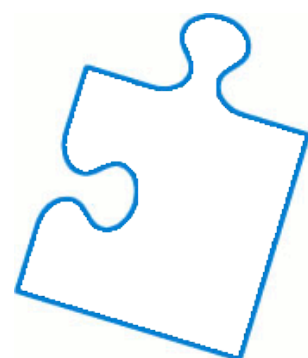
Our values-based school nurtures curiosity and creativity through an inspiring, broad and engaging curriculum, where learning is at the heart of all that we do. Our children learn to become resilient and self-assured in an environment where safety is outstanding. Everyone is challenged and encouraged to thrive and achieve as individuals, preparing them for their role as caring and active citizens in modern Britain.

Vision

We aim to be an outstanding, values-based school at the heart of our culturally diverse community, striving for excellence, enabling our children to achieve their highest potential in all areas of the curriculum.

Vision statement

Believe. Achieve. Succeed.



Our Maybury Values

Autumn 1

Equality

Autumn 2

Resilience

Spring 1

Positivity

Spring 2

Kindness

Summer 1

Respect

Summer 2

Independence



Starting Nursery

At Maybury Primary School we understand that starting Nursery is one of the most exciting experiences of your child's life. This handbook has been written to answer some of your questions and to help you to prepare your child for school.

Parents and their child are invited to a stay and play session in Nursery during the Summer Term before their child starts in Nursery. This provides parents with an opportunity to meet the teachers, visit their child's new classroom and discuss arrangements for September.

In our Nursery we provide a happy, safe and stimulating environment for your child that extends his/her skills, knowledge and self confidence. A variety of activities are planned around the children's interests. These help the children develop not only educationally but also socially and emotionally. Moreover, children are encouraged to discover and explore a variety of activities, both inside and outside. We make extensive use of our outdoor area to extend children's learning opportunities as well as offering space for more physical activities.

We follow the school's discipline policy and reward good behaviour, kindness, helpfulness, politeness and effort with praise, reflecting our values-based ethos.

By the end of Nursery, children should have acquired good basic skills across the curriculum and be confident, enthusiastic and independent learners, ready for school.

Our aim is to work in partnership with parents to give each child the best possible start on their learning journey.

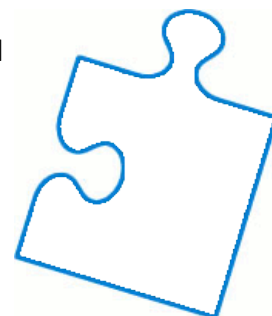
Home Visits

We find that home visits are an excellent opportunity for getting to know you and your child better and for giving you the opportunity to discuss any concerns, queries etc. before your child starts Nursery. We will offer you a home visit time at the end of July. Your time will be allocated during the stay and play session.

Settling into Nursery

We would like to ensure that your child settles into our Nursery quickly. To make the settling-in process easier, we would ask parents to stay with their child on their first day in the Nursery for a short visit.

Every child will react differently to the Nursery; some might settle very quickly, while others might need a bit longer. Our first concern is the child and with your support we would like to make sure that your child has all the time they need to settle happily into our nursery.





Welcome to Rainbow Fish Nursery Class



Here are the people who will help you learn in Nursery.



Mrs O'Brien
Class Teacher



Miss Sheikh
Class Teacher



Mrs Chaudhry
Early Years Practitioner



Miss Ashrad
Teaching Assistant

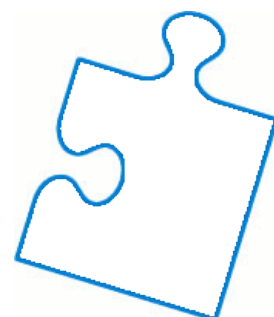


Mrs Salim
Teaching Assistant



Mrs Inwood
Teaching Assistant

We all look forward to seeing you in September.
Enjoy your summer holidays.





Early Years

Early Years Foundation Stage Curriculum

Children joining the Nursery and Reception follow the Early Years Foundation Stage (EYFS) curriculum which is organised into 7 areas of learning and development:

The three prime areas are:

Communication and Language development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves and to speak and listen in a range of situations.

Physical Development involves providing opportunities for our children to be active and interactive and to develop their co-ordination, control, manipulation and movement. Children learn about the importance of physical activity and to make healthy choices regarding nutrition.

Personal, Social and Emotional Development encourages children to work and play co-operatively with others and function in a group beyond the family. It covers important aspects of personal, social, moral and spiritual development, including the development of personal values and an understanding of self and of others.

The four specific areas are:

Literacy development encourages children to link sounds and letters and begin to read and write. Children have access to a wide range of books, poems and other written materials to foster a love of reading.

Mathematics involves children learning through practical activity to develop their skills in counting, understanding and using numbers, calculating addition and subtraction problems and describing shapes, spaces and measures.

Understanding of the World encourages children to learn about the environment, other people, technology and features of the natural world. This provides a foundation for later work in science, history, geography and information technology.

Expressive Arts and Design shows children how to explore and play with a wide range of media and materials as well as providing opportunities for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance and role-play and design and technology.

We plan our learning on the Children's interests whilst ensuring coverage of the (EYFS) curriculum.





Daily routines

We would like your child to become independent and self reliant from day one so we would therefore, ask you to encourage your child to...

- Put their name on the registration board
- Hang up their own coat and book bag
- Select an activity of their choice

Illness

If your child is ill please telephone the school in the morning to tell us that he/she will be absent. Please phone the school office on 01483 763272 every day of your child's absence.

Nursery hours

Nursery children will attend one of the following sessions:

Monday to Friday:

Morning session	8.30am—11.30am
Afternoon session	12.15pm—3.15pm
Full Time	8.30am - 3.15pm

Lunchtime for Children staying a whole day

The children are supervised throughout the lunch break by our Nursery staff, who provide the children with learning opportunities at lunchtime.

Parents are able to pay for a cooked school dinner at the cost of £2.45 per day or bring a packed lunch to school in a suitable container. Lunchbox contents should be in line with our Healthy Schools Lunchtime Policy (available on our website) so that we can all work together to achieve our Healthy School Aims.

Sandwiches should include a healthy filling (egg, salad, tuna, cheese, cucumber etc.)

Chocolate spread, jam and honey are not considered healthy fillings as they have a high sugar content so please do not use these as sandwich fillings for school. Also we can no longer include Peanut butter and Nutella as a sandwich filling due to their nut content, which could seriously affect any child or adult with a nut allergy.

Alternatives to bread are welcome, pitta breads, flat breads, wraps, crackers or why not try a pasta salad with tomato and peppers. We welcome any ideas on a healthy lunch you would like to share with us.





Collecting Children

Children must be brought to school and collected by an adult. If someone other than yourself is due to pick up your child you must let us know. This avoids confusion, or your child becoming distressed. If you know that you are going to be late picking up your child please let us know.

Breakfast Club

Our breakfast club starts at 8.00am and is £2.50 per day. It is available on an ad hoc basis, with no need for booking. The children are provided with Cereals, toast and juice.

If you are interested in your child attending, please see the school office for more information and to book a place for your child.

Home School Agreement

This agreement is in the form of a partnership and will be signed by the school and the parent on entry to the Nursery.

Data Protection Officer

The Data Protection Officer is responsible for overseeing data protection within Maybury Primary School so if you do have any questions in this regard, please do contact them on the information below: -

Data Protection Officer: Craig Stilwell
Company: Judicium Consulting Ltd
Address: 72 Cannon Street, London, EC4N 6AE
Email: dataservices@judicium.com
Telephone: 0203 326 9174





Uniform

At Maybury Primary School all children must wear our school uniform.



School Uniform

Sky blue polo shirt with school logo
Navy blue sweatshirt with school logo or navy blue cardigan with school logo
Navy blue joggers (no logos)
Grey socks

Summer Uniform (optional)

Blue/ white checked dresses or navy shorts may be worn in the summer
Plain white tights or white socks (not leggings)

Footwear

Waterproof black Velcro trainers

School uniform can be bought from School Uniform Direct online store or their shop in West Byfleet at 1 Park Court, 1 Pyrford Road, West Byfleet, KT14 6SD.

Tel: 01932 354406.

<https://www.schooluniformdirect.co.uk/schools/134/maybury>

On cold days children will always need coats, hats and gloves as they will still play and learn outside.

Please label all items of clothing with your child's name.

Jewellery, earrings and nail varnish must NOT be worn in school





Refreshments in class

As part of our healthy eating ethos, the school will be offering the children fresh fruit or raw vegetables on a daily basis.

The school also participates in the "Cool Milk" scheme, whereby all under 5's receive free milk daily.

Health and Welfare

If your child has measles, chickenpox, mumps or any other infectious illness, please let the school know as soon as possible.

If your child has any allergies please let us know, or, if you have any concerns about your child's health, please come and talk to us. The more we understand your child, the more we can help them at school.

The children are taught basic health education, caring for teeth, washing hands after going to the toilet and before eating food, looking after our bodies, growing and healthy eating.

Illness or accident at School

Your child's safety is one of our major concerns and we try to provide a safe learning environment inside and outside the classroom with continual adult supervision. In case of illness or accident at school it is sometimes necessary to contact a parent immediately. We ask parents, therefore, to fill in a form giving us a series of telephone numbers to call in case of emergencies. If these should change subsequently, please let us know as soon as possible.

Bedtime

School is tiring for most children so please encourage early bedtimes. A tired child will not get the most out of school. Please note that children aged 3-4 years need at least 12 hours of sleep every night.

Hair

It is very important that parents inspect their child's head regularly to check for head lice. If head lice are found, please let the school know, so that other parents check their child's head. It is important that hair is treated immediately.





Birthdays

If you would like to bring cakes/sweets or a healthy alternative to school on your child's birthday, you can do so but please check with the teacher first. Please make sure that food that is bought into the school is nut-free.

Managing Behavior

Maybury is a values-based School where staff and children treat each other with respect. We value honesty and believe that only in an atmosphere of warmth and trust children thrive and learn. We do not condone violence of any kind, be it bullying or fighting. The best way to deal with problems, should they arise, is to talk about them. We encourage children to come and talk to us if anything is bothering them. We rely on the support of parents to enable us to do this. If you feel there is a problem, please come and talk to us. (Please see the Behaviour Policy in the School Office for additional information)

Parental Involvement

Parents are welcome to help out in school, once a Disclosure and Barring Service (DBS) check has been completed. In order to avoid confusing your child, we would ask you to help out in another class.

Parent workshops are also held regularly. (For further information, please contact our Home/School Liaison officer, Mrs M Hussain).

In the Early Years, teachers and parents usually meet on a daily basis which gives us the opportunity to discuss children's progress regularly. However, if you do not bring and collect your child from school we are always happy to arrange an appointment for you to come and see us after school. We feel it is important that you are kept informed about your child's achievements and overall development throughout the year.

You will receive one meeting with your child's keyworker either in the autumn or spring term and a report of your child's progress when they leave Nursery in the summer term.

Your child's Learning Journey

Throughout your child's time in Nursery we will record your child's progress of learning on an online platform called Tapestry. These important steps will be shared with you via the Tapestry platform.

Our email address is rainbowfish@maybury.surrey.sch.uk

We are looking forward to welcoming you and your child to nursery.

